

## Tanglewood Tales – 1<sup>st</sup> Quarter 2023 (Visit us at [www.eotlakes.com](http://www.eotlakes.com))

**Annual meeting** - With no quorum, our scheduled annual meeting had to be adjourned. Please remember that your presence counts. This is OUR community and your voice is needed.

**Bulk pickup** – Be sure to keep your bulk trash inside until the day before pick up (2<sup>nd</sup> and 4<sup>th</sup> Wednesday of each month. Secure and bundle up any loose bulk items since they often come loose and create a hazard in the community. Be mindful also that bulk pick up items attract junk sellers who strip items and leave unwanted and dangerous debris strewn around the community. If you see this type of activity, please call the police.

**Street sweeping** - will be done on Jan 26<sup>th</sup>. Please make sure that your vehicles or those of any vendors working for you, do not obstruct the street. Do not pressure wash your driveway or sidewalk on that day. If there is rain, the street sweeping will likely be rescheduled.

**Entrance gates.** We have finally received the engineering permit but still working on the building permit. The board has been asked to circulate renditions to homeowners.

**Sweet treats:** We are still working on our ice cream social. Stay tuned!

### **WE NEED POSITIONS FILLED ON OUR BOARD (and on our Architectural and Fines Committees)**

Positions MUST be filled by homeowners. Here is a description of board responsibilities:

**1. President** - The HOA President serves as the leader of the board. They also represent the community as a whole. Thus, the president works closely with other board members, homeowners, vendors, HOA managers, etc. The main responsibilities of the president include presiding over board meetings and facilitating the decision-making process; signing contracts, checks, and other legal documents; serving as a spokesman for the HOA; and taking charge of the day-to-day operations.

**2. Vice President** - The HOA Vice President takes charge in the absence of the HOA President. However, the vice president only has this authority if the president is unavailable. The vice president may also have additional duties. For instance, the vice president can serve as the head of the architectural review committee, maintenance committee, and other HOA committees. The vice president can also liaise with the members of these committees.

**3. Treasurer** -The HOA Treasurer oversees the financial operations of the association. They are in charge of developing the budget, monitoring income and expenses, collecting assessments, issuing payments to vendors, preparing financial reports, and facilitating an audit at the end of a fiscal year. If there is a finance committee, the treasurer can also serve as the head.

**4. Secretary** - The HOA secretary creates the board meeting agenda (with the president), records the minutes of board meetings, and ensures quorum. They also send notices for board meetings, ensure compliance with the governing documents, maintain bank information and other important documents, and store homeowner and maintenance records.

**Current BOD/Officials:** **President** - Joe Ockerman, **President**; **Vice President/Secretary** -(Vacant); **Treasurer** - Harry Stevens, **Member**- Linda Elizalde, **Newsletter Editor** Sandra Spence, **HOA Property Manager** – Arleth

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